

“I pledge allegiance to the Christian flag and to the Savior for whose Kingdom it stands. One Savior, crucified, risen, and coming again with life and liberty to all who believe.”

ADMINISTRATIVE COUNCIL MEETING MINUTES

March 11, 2009

Carl Bartell, Chairperson, called the meeting to order at 7:20 P.M. following Intercessory Prayer. He opened the meeting with prayer, and the Council pledged their allegiance to the American and the Christian flags.

The minutes of January 7 were distributed and read. A correction of Barbara Moxey's length of service on the Capital Campaign Committee was noted and changed in the archival file copy of the minutes. Lilly Roadcap motioned to approve the minutes as corrected and Brenda Eaton seconded the motion, which passed.

Financial Report – John Eaton gave the financial report for Sandy Shipe. Harry Vercoe moved to accept the report; Wendy Schmitt seconded. Motion passed.

Old Business

1) Agenda – The agenda for Ad Council meetings will now be posted on the Website as soon after the previous meeting as feasible. Additions to the agenda must be submitted to Carl Bartell prior to the meeting.

2) Reconstitution of Capital Finance Committee – Wendy Schmitt reported that the committee met on February 9. Several fund raising projects were discussed but are not yet firm. Pat Short said that the Girls Night Out (GNO) cruise ship variety show was so successful that it will be repeated on May 15 at Bethel United Methodist Church in Lewes as a fund raiser for the building fund. Many people have expressed an interest in attending. A rummage sale, in conjunction with the United Methodist Women (UMW), will be held at the church on June 6. The UMW will profit from the food table proceeds and the building fund will earn profits from the rummage sale items. Carl requested that the committee address other fund raising venues, such as another capital pledge campaign. Barbara Moxey said the committee had discussed this and is looking a possible May start date for such a campaign. Jean Unruh asked if anyone is researching the possibility of writing grant proposals. Wendy Schmitt will look into this.

3) Living Easter/Living Nativity – Chery Wood reported that, as a result of her survey at all three services, there was a very positive response from the congregation as a whole; they wish to retain both events. One change that has been well received is to cut the event to just two nights. Also, the time of the Living Easter presentation will be moved to 7-9 P.M. to allow those participants who work to get home and get something to eat before they have to be on site. Bethlehem is being refreshed this spring; the Methodist Men will be working there on cleanup day. There will be no TV advertising for Living Easter; however, post cards are being sent out which will include Conley's Website address. Scherrie Barry said that Living Easter plans are coming along nicely. The committee has purchased a new, large generator. Carl told Scherrie of the possibility of borrowing a unit from the National Guard if more generation is needed.

4) Archival File – Jean Unruh has assembled past Ad Council files from 2002 into a binder. This binder will be kept in the church office. A duplicate file will be kept off site.

New Business

1) Girls Night Out Status – Pat Short reported that the membership of the Girls Night Out organization approved the motion to be placed under the umbrella of Conley's UMC outreach programs.

- 2) Annual Conference – Mike Hurley informed the Ad Council that the Peninsula-Delaware Annual Conference will be held on June 11 through the 13 at UMES, Princess Anne, MD. Delegates from Conley’s to this conference are Pastor Mike Hurley, Lay Member Jean Unruh, and Reserve Lay Member Flo White. Mike proposed that Conley’s pay for meal tickets and dormitory room charges if requested. Wendy Schmitt so moved and Pat Short seconded the motion, which passed.
- 3) New Mailbox – Someone has volunteered to purchase a new mailbox for the front of the church. Pastor Mike suggested that the new box should be a larger one to accommodate large packages. John Gladwell moved that we accept the donation; Brenda Eaton seconded. Motion passed.
- 4) Church Office Internet Access - Carl Bartell introduced this idea. Sue Leavelle said that FIOS is now available from Verizon in the church area and that she, Pastor Mike, Wendy Schmitt, and Sandy Shipe had already been gathering some information about it. Since service for the church phones is already with Verizon, this might be the least expensive route to go. The special offer from Verizon is good only until March 31, so John Gladwell moved that the office staff determine the cost of package deals from all area providers and chose the most economical one, provided that internet service does not cost more than \$50.00/month. Harry Vercoe seconded the motion, and Ad Council passed it. Access to the internet through the church system will be password protected.
- 5) Conley’s Website – Carl requested guidance on what the Ad Council would like included on the website. The Council agreed to the following items: Names of officers and committee members of the church; Newsletter, calendar; a section to submit a prayer request; bulletin announcements without any phone numbers; and e-mail addresses for Wendy Schmitt, the church office (when installed), and the Newsletter. Rebecca Rollins moved and Cheryl Wood seconded a motion to establish a 3-member committee composed of Pastor Mike, Webmaster Carl Bartell and one additional person to monitor any new proposals for inclusion in or deletion from the website. The motion passed, and Cheryl Wood (Newsletter editor) was added to the committee. Carl also requested that all Committee Chairs submit news worthy information about their committees either as advertisement in advance of an event or the results of the event. John Eaton suggested we put the website address on the bulletin; this will be done. Two of the addresses which will open the site are Conley’s Church.com or Conley’s UMC Church.com.
- 6) Change in Number of Ad Council Meetings/Year – Carl Bartell asked if there were any other items for the agenda. Pat Short said that several Ad Council members have suggested that meeting every other month is not often enough, especially now that the Trustees will be having more new building agenda items. After discussion on both the need for more Ad Council meetings and how to include meaningful prayer time to ask God’s guidance for the meetings, Pat moved to “Have an Ad Council meeting on the first Wednesday of every month with the first 15 minutes of each meeting being spent in prayer.” Gwen Michel seconded the motion. The motion passed.

Committee Reports

Prayer/Evangelism/Membership Committees – Wendy Schmitt said that Membership Sunday would be March 14, with the Prayer, Evangelism, and Membership Committees meeting as usual on that date. She reported that two new members joined at the last new member service. She also reminded us of the following coming events: A Healing and Altar Call Service will be held at both services on Sunday, March 22, conducted by a group from the District Board of Laity, prayer vigil from March 31 to April 1 (a signup sheet will be circulated during church services), prayers for the Living Easter will take place on a site

walk-through at 10:00 A.M. on April 3 and 4, and a Mothers Day breakfast will be served on Saturday, May 16. Please mark your calendars. Wendy said that she is also looking at some software which will aid in reporting year-end statements for the church.

Social Concerns Committee – No report.

Missions Committee – Jeanne Quinn reported that John Harvey, the missionary we support in Guatemala, plus one of his co-workers, Amanuel, were pleased with their opportunity to report to Conley's and grateful for the very generous donation.

Staff-Parish Relations Committee – In Jerry Mitchell's absence, Jean Unruh reported that the committee met on January 29 and made initial plans for the duties required during the year.

Lewes-Rehoboth Association of Churches (LRAC) – Nothing to report.

Trustees – John Gladwell reported following:

- Heating problems both in the sanctuary and the parsonage had been repaired.
- Doug and Allison Hedley have graciously donated walkway lighting for the church.
- Cleanup Day for both properties and buildings is scheduled for March 21.
- A permanent port-a-potty has been rented for the pavilion at a substantial cost savings.
- The lawn care contract was awarded to Mike Keim, who entered the lowest bid.
- Final plans for the new church building were submitted on March 10. A person who attends Conley's has pledged the use of his construction foreman to help us in building the new church. This person wishes to remain anonymous. The Trustees would like to proceed with starting the building – at least up to the shell – for which there are sufficient funds.

Health Ministries – Carl Bartell read a note from Sue Woodward highlighting the following:

- AED/CPR classes are scheduled for March 19 and April 23. Contact Bevann Kubala or John Schmitt for information.
- Prosperity Pumps/Adopt a Family project almost complete; need less than 50 sneakers. A covered dish dinner will be planned to celebrate our newly adopted family from Africa. Eileen Marx heads this program.
- Sue Woodward will be surveying the congregations to learn of any needs the Health Ministries (HM) team can address.
- HM and the Sunday School children will be making colored eggs and Easter baskets to deliver to residents of Renaissance Nursing Home. Singing for the residents is also planned. Contact Wendy Schmitt if you would like to join in the singing.
- In 2008, over 70 members were either visited or called by the Visitation and Grief Team headed by Pat Short and Chris Gambler.

Pastor's Report – Mike had one funeral since his last report. He said he really enjoyed the recent Fellowship Dinner where Levin Vansant from the District Board of Outreach and Evangelism had the opportunity to learn of the many good things happening at Conley's. Mike attended Safe Sanctuary and Sexual Ethics seminars. He also expressed appreciation for all the calls and prayers during his recent illness.

Lilly Roadcap moved to adjourn at 9:10 P.M. Motion passed.

Respectfully Submitted,
Jean Unruh, Secretary