

“I pledge allegiance to the Christian flag and to the Savior for whose Kingdom it stands. One Savior, crucified, risen, and coming again with life and liberty to all who believe.”

## ADMINISTRATIVE COUNCIL MEETING MINUTES

September 2, 2009

Carl Bartell and Brenda Eaton led the Council in prayer. The business portion of the meeting opened at 7:15 P.M. with pledges to the American and the Christian flags.

The minutes of August 5, 2009 were amended to state that the office staff (not John Gladwell) would be checking with Verizon regarding a better phone system. Lily Roadcap moved to approve the amended minutes. Gil Britland seconded the motion, which passed.

Financial Report – Sandy Shipe presented the Treasurer’s Report. Harry Vercoe moved to accept the report; the motion was seconded by Brenda Eaton. Motion passed.

### Old Business

1) Office Telephone – John Gladwell confirmed that the current phone tree system is no longer manufactured and is incapable of being upgraded. Two systems are currently available, one at \$599 after a discount and the other, with more features, at \$1599 after discount. Carl Bartell volunteered that he has had experience with installation of phone systems, and he had some thoughts on what criteria need to be considered. Wendy Schmitt moved that the Ad Council appoint a Telephone Committee consisting of Carl Bartell, chair; Pastor Mike, Wendy Schmitt, and Suzanne Leavelle. Sharon Weaber seconded the motion, which passed.

2) Technology Technician – No one has volunteered to serve as a technical advisor/coordinator of Conley’s technology areas such as sound system, video system, communication systems, computer technology, etc. However, we do have in place a committee that has been consulting with experts in the audio-visual business to make sure we install the correct systems & materials in the new church. A motion was made by Wendy Schmitt and seconded by Jeanne Quinn to add Carl Bartell to that committee. Motion passed. Carl suggested that we hold an open meeting for interested people to come to see what help is needed in this area.

3) Mortgage for the New Church Building – Ed Perry presented some financial data that he worked up on the cost of maintaining the new building plus a scaled-down operation in the old church. These figures not only provide important information for the Ad Council but, if the church decides to get a mortgage to provide the funds needed to finish the new building, will be used for banking purposes. Ed moved that the Ad Council establish a Transition Committee to oversee and make the required decisions on the move from the current property to the new one. This committee will be selected by the Nominating Committee and will consist of 5-6 members who will meet as often as needed. Wendy Schmitt seconded the motion and it passed unanimously. Sandy Shipe provided information on the mortgage rates that we can obtain from a bank. At this time, County Bank and Delaware National Bank have the best rates. Sandy will work with each of these institutions to get the lowest rate and report back to the Ad Council next month.

4) Family Night – The Evangelism Committee has not yet met to discuss this activity.

5) Safe Sanctuary Committee – The committee has not yet met, but Wendy has updated the Safe Sanctuary policy in preparation for the committee meeting.

### New Business

1) Calendar of Events – Carl Bartell requested that Cheryl Wood forward to him the calendar of events that she puts in the Newsletter for posting on the Website. Cheryl agreed to do so.

2) Personalized Bricks Fundraiser – Gwen Michel suggested that we sell personalized bricks to be included in the hardscaping around the new church. The bricks are very attractive and of high quality. The Ad Council thought the idea was a good one. Harry Vercoe moved and Wendy Schmitt seconded the motion that the project be turned over to the Capital Campaign Committee. After some discussion, Carl Bartell asked for a revote to make sure Council members knew they were giving the Capital Campaign Committee the power to decide whether or not to continue with this fundraiser. Harry rephrased the motion to state that the project be turned over to the Capital Campaign Committee for them to decide whether or not to proceed and to handle the details if they gave the project a green light. Art Honeycutt seconded the revised motion and it passed.

3) Other Fundraisers – Pastor Mike Hurley suggested that we put out a request for donations of old or unused musical instruments from the congregation, family or friends. The instruments would be on display on shelves in the Fellowship Hall and be available to young students at a reasonable cost while at the same time providing money for the building fund. One use of the current Fellowship Hall after we move to the new church might possibly be a Thrift Shop; the sale of the instruments could be precursor to that effort. Pat Short showed the Council the Conley's Friends and Family discount card. She requested that each Council member consider purchasing five cards at \$10.00 each to sell or give to others. This opportunity will also be promoted to the congregations at large. We must sell 6000 cards by the end of September to realize \$3000 profit.

#### Committee Reports

Prayer/Evangelism/Membership Committees – Membership and Evangelism Committees will meet on September 10 at 6:30 P.M. and that a new members reception will be held 7:00 P.M. The Prayer Committee will meet at 7:00 P.M. on September 16. Trunk or Treat will again be held at the end of October. The Ministry Fair will be held in October. This year the Fair will be showcased in each church service in order to reach a greater number of people.

Social Concerns Committee – Pastor Mike reported that the bathroom project is complete.

Missions Committee – Jeanne Quinn noted that we had received a request from The Seamens Center in Wilmington to celebrate Seafarers Sunday on September 20. They also asked for a donation. The Center is a non-profit organization serving seafarers and mariners from around the world as they arrive in the Port of Wilmington. Responding to a motion by Harry Vercoe and seconded by Laura Hill, the Ad Council voted to send a donation of \$200 from our mission budget to The Seamens Center in honor of Bob Johnson. Bob was a river boat pilot and captain and has been a member of the Seamens Center for many years.

Staff-Pastor Parish Relations Committee – Jerry Mitchell reported that the SPPRC had completed all employee evaluations and would meet to discuss them during the week of September 6 in preparation for salary recommendations to the Finance Committee.

Lewes-Rehoboth Association of Churches (LRAC) – Harry Vercoe reported on the activities of LRAC and noted that they had elected new officers.

Trustees – John Gladwell stated that Selective Insurance Company is our new insurance carrier. The new package covers our current facilities plus the parsonage, pavilion, and Living Nativity/Easter site. The policy represents a savings over the previous one. John also reported that the roof on the old church had been repaired and that a sunken grave stone was restored to its proper position. The furniture, kitchen, and audio-visual subcommittees for the new church are actively seeking cost figures.

Health Ministries – No report.

New Building Fund Committee – Bobbie Moxey stated that pledges to the new campaign now total \$62,500.

Pastor's Report – Pastor Mike conducted one funeral this past month but no weddings. He made about 30 visitations. It has been a busy month with lots of meetings, but he did manage to fit in his second week of vacation. His next vacation is planned for September 14 through 20.

Miscellaneous

- The Peninsula-Delaware Conference will hold a seminar on evangelism on Saturday, September 19 at the new Wyoming Methodist Church. Also, a leadership event for leaders and potential leaders in all areas of ministry, sponsored by the Vision Team of the Peninsula-Delaware Conference, will be held on October 10 at Eagles Nest Fellowship Church. Please contact the church office if you would like to attend either of these events.
- Pat Short reminded us of the Gospel sing which will be held on Sunday, September 13, at 3:00 P.M. A talented slate of local spiritual musicians are scheduled to perform.

Lily Roadcap moved to adjourn at 8:55 P.M. Motion passed.

Respectfully Submitted,  
Jean Unruh, Secretary

These minutes are temporary until approved by the Ad Council at its next meeting.