

ADMINISTRATIVE COUNCIL MEETING MINUTES

December 7, 2011

In Attendance: Jean Clayton, Lisa Dolsay, John Gladwell, Mike Hurley, Dianne Johnson, Allen McIlvain, Gwen Michel, Jerry Mitchell, Ed Perry, Elaine Perry, Jeanne Quinn, Lily Roadcap, Edna Spath, Sandy Shipe, Pat Short, Jean Unruh, Jack Vogt, Fritz Wahl, Cheryl Wood, Rob Wood

John Gladwell opened the meeting with prayer at 7:07 P.M.

Minutes – Lily Roadcap moved and Cheryl Wood seconded the motion to accept the minutes of Nov. 2, 2011. Motion passed with the following changes to the Nov. minutes: The parsonage did not need new carpet; it needed the carpets cleaned. The Bryan Clark fundraiser will be on April 13, 2012, not April 30. Also, it will have dessert only – not dinner. Advanced tickets are \$12; \$15.00 at the door. An additional cantata performance will be performed on December 18 at 5:00 P.M.

Financial Report – Treasurer Sandy Shipe presented the Treasurer's Report. Dianne Johnson moved to accept the report and Bob Wood seconded. The motion passed.

Old Business

- 1) Acoustical Work in Fellowship Hall – This item was tabled until the January meeting; more information is needed before reporting back to the Council.
- 2) The LEGIT Youth Group presented their budget for funding for the January Youth Rally. Elaine Perry moved and Jean Unruh seconded the motion to provide the funds they need for food and registration. The motion passed.
- 3) Handrail for Altar Area – This project is still under investigation.

New Business

- 1) Lighting for Corner of Camp Arrowhead Road and Jolyn's Way – Fritz Wahl requested that a light be put at the subject intersection because it is very difficult to see where to turn. The Trustees will contact Delaware Electric Coop and perhaps Rep. Schwartzkoph about this problem.
- 2) Reporting Change for Ad Council Reports – Cheryl moved that committee chairs send written reports to Jean Unruh one week before the Ad Council date. Jean will copy the reports and attach them to the previous month's minutes. They can be reviewed at any time. This will save a lot of meeting time. Jean Unruh seconded the motion, which passed. **Take notice all committee chairs: Your written reports are due to Jean Unruh by the last Wednesday of each month. Jean's e-mail address is unruh.thecove@mchsi.com.** If you wish to speak on some part of the report at the meeting, please contact the Ad Council Chair so he/she can put it on the agenda.
- 3) Commission on Planning for the Future – Pastor Mike introduced a request from Bishop Peggy Johnson for all churches to submit by the end of 2011 their goals for growth in the next four years. A small committee comprised of Lisa Dolsay, Ed Perry, Wendy Schmitt, Jean Unruh, Jack Vogt, and Cheryl Wood will assist the Pastor in developing this plan.

Committee Reports

Worship Committee – The committee met the week of November 28 to plan for Advent services, the cantata, and Christmas Eve services.

Prayer/Evangelism/Membership Committees

Prayer – Shut-ins are still participating as prayer warriors.

Evangelism – Developing plans for Spring Renewal.

Membership Committee – Pastor Mike is in the process of revamping the program for receiving new members. The program will begin the first of the year.

Health Ministries –CPR/AED classes will begin in January. Sunbeams (a bible study group for people who are affected with Seasonal Affective Disorder or just plain winter blues) will begin meeting on Wednesday, January 4.

Social Concerns/LRAC – Cheryl Wood will attend the LRAC meeting on December 13. They are planning future activities. Pastor Brangman still needs volunteers for the men’s shelter, Tulane’s Place.

Youth Group - Flo White submitted a report detailing the amount of money the youth will need to supplement their trip to the Youth Rally in Ocean City in January. Cheryl Wood expressed concern about the possibility of two of the youth considering joining another youth group. She will talk to Flow to learn more the situation.

SPPRC – The new committee members (Wally Hudson, David Stevenson, and Elaine Perry) will meet with the old members on December 14 to orient the new people and bring them up to date on current activities.

Safe Sanctuary Task Force – The program is going well; AED/CRP is the last step needed for accreditation.

Small Groups – No report.

Thrift Shop – Pat Short reported that the November income was \$8708.85.

GNO – The GNO raised \$6813 at the December 2 auction. The committee met on December 5 to critique the event and to decide how to disperse some of the money to needy women and/or families for Christmas.

Trustees – Departing trustees Bill Barry, John Gladwell, Mike Griffith, and Lily Roadcap thanked the Ad Council for their prayers and support. New trustees are Laura Hill, Tom Spath, Carl Bartell, and Ernie Williams. The trustees approved the purchase of a new washing machine for the parsonage. A second stop sign has been installed at the Thrift Shop. The trustees have received two bids on painting the inside of the chapel. They also voted to have locks put on the thermostats in the new church. We’re still waiting for installation of the new copier. A 12-foot ladder has been purchased. Bob Shipe is researching the best type of cleaner for the kitchen floor. Bob will clean the kitchen floor until a decision is made. Snow removal plans are still being worked on.

Pastor’s Report – Pastor Mike and his wife, Ann, had medical checkups during November, and both are in good health. They enjoyed their “honeymoon” vacation time. Mike felt the anniversary services and Homecoming service went well. Mike had one baptism during the month and preached at Cadbury. Pastor Mike’s term for serving on the District Committee on Ministry will end in June 2012.

Miscellaneous

- The United Methodist Men donated \$200 in food cards and the Thrift Shop donated \$200 to purchase, coffee, cleaning supplies, and personal items for The Home of the Brave.
- Fund Raising – A second bus is planned for Sight & Sound (Jonah) on March 23.
 - March 10, 2012 – Scalloped Oyster & Chicken Dinner
 - April 13, 2012 – Bryan Clark Concert with a Dessert Buffet
 - Go Fish Restaurant Outing planned for February or March.

Dianne Johnson moved to adjourn at 8:20 P.M.

Respectfully Submitted,
Jean Unruh, Secretary

These minutes are temporary until approved by the Ad Council at its next meeting.

COMMITTEE REPORTS – 1/4/12

Worship:

Prayer:

PRAYER COMMITTEE REPORT

Started handing out the Prayer Vigils for the Living Nativity on the Sunday morning before the event. We handed them to people as they came in for church service. This seemed to reach more people than leaving them out and asking the congregation to pick them up and sign for the time they would be willing to pray. Prayers were in the sanctuary each night of Living Nativity for needed prayers.

Had pray-ers walk through the Living Nativity and pray at each station on Friday, Dec. 16 and Saturday, Dec. 17 at 10:00 A.M.

Prayer focus for the bulletin in January will be “We are too blessed to be distressed.”

We are praying for ideas with which we can reach more people concerning the New Year.

Prayer emphasizing the need for prayers for our church and for our congregation in outreach to bring more people to Conley’s.

We need names of shut-ins who would like to be connected by praying from their homes.

We will have our first meeting of the New Year on Wednesday, January 18 at 1:00 P.M. in the library.

Respectfully submitted,

Brenda Eaton, Chair

Evangelism:

Membership:

Health Ministries:

Health Ministry

The Sunbeams will begin meeting on Wednesday, January 4 at 10 AM in the Sunday School wing.

We are planning to have CPR classes during the month of January. Watch weekly announcements for dates.

COMMITTEE REPORTS – 1/4/12

Social Concerns:

Missions

December Happenings:

Thank you from Dale Dunning of Jusst Sooup Ministries
Ken & Cathy Metz – Thank you . They appreciate all Conley's does for their ministry in Peru.
The Harvey's in Guatemala – New clinic will be opening this month. They now have 16 missionaries with Aselfi, along with all the teams, teachers, & helpers that come to Guatemala all year long. School will be starting for the eager persons coming VERY FAR to learn scripture and to study. Please pray for Sharon who has Hepatitis A.

Jeanne Quinn

Youth Group – No Report

SPPRC:

The Committee met on December 14 for the last time this year; we began discussing the new office assistant position and have made some determinations. Primarily the position should meet the requirements of a growing Conley's Church. I have the greatest confidence in the new committee to ensure the needs of the church are met.

I am trusting the new committee chair will be appointed quickly and will receive the same support that I have enjoyed from the church. When the new chair is named I will update him or her and will try to be available to answer any questions that might arise.

The committee this past year has made an attempt to keep a strict adherence first to Scripture and then to the Book Of Discipline. I want to take this opportunity to thank every one who served for all of their dedication and hard work. It has been a privilege to chair this committee.

Blessings,

Jerry L. Mitchell

Safe Sanctuary:

SAFE SANCTUARY - No News is Good News. The Safe Sanctuary Program is up and running with no problems. We continue to work toward arranging appropriate AED/CPR training – Cheryl Wood has taken the lead in this area.

Small Groups:

Thrift Shop:

The thrift shop has had a wonderful December. The total taken in was \$8253.50. This is considerably more than what had been anticipated. We continue to minister to the community with our monthly tithing to various charities, our assisting families in need and our prayers and friendship to and with our customers.

The customers continue to make favorable comments regarding how organized we are, how clean the shop is and most of all how friendly the staff is. Donations continue to be dropped off daily. Thanks for the grocery bags that are being left in our basket at the church. If you have shopping bags, that would be helpful.

Just a reminder that we still need a few additional volunteers. If you can donate a few hours a week, please give the thrift shop a call.

Many thanks to all who are helping us make the Thrift Shop a success.

Pat Vogt and Pat Short.

LRAC

Thank you to all who donated cookies to the Cookies for Prisoners project. Betty Gooch reported that they collected more cookies than they had prayed for which meant that all inmates received a treat.

Habitat for Humanity continues to seek both land and houses that could be rehabbed, in the Cape Henlopen school district. Contact Cheryl Wood for more information.

LRAC is continuing to look for a new site to house the Community Resource center and possibly the Cape Henlopen Food Basket (pantry).

LRAC will meet on January 10.

GNO:

Girls Night Out had a very successful December with the auction and will be meeting in the extreme near future to discuss the function that will take place in February.....I have contacted Mario Rocco Entertainment and have made a tentative agreement with his company to do an Elvis and Friends show, pending the discussion of the committee. Should be a very fun filled and entertaining evening....I have seen the show and it is fabulous. The Elvis impersonator live local and has a wonderful following. We have been able so far to help approximately 18 families with gift cards for gas, food and Walmart to help with shopping for the Christmas season. We helped a total of approximately 50 for the year of 2011, and assisted the church with miscellaneous needs in helping others.

Trustees:

The shelving in the multi-purpose room will be up by Wednesday, January 4 and the new copier will be delivered on January 12.

Lily Roadcap

Pastor's Administrative Council Report: January 4, 2012

For the month of : December 2011

Baptisms: 0

Funeral Services: Barbara Moxie—December 3, 2011

Weddings: 0

New Members: 0

Visitation: +/- 15

Bible Studies: Advent Bible Study with Ellen Walker

District & Conference Connections: District Provisional Group (12-1-11); Bishop's Call to Action Committee reported estimated church growth projections to Bishop Peggy Johnson's office (12-12-11).

Blessings: I Love that we endorsed "Fair Trade" products. I Hope Conley's can use more fair trade coffee, etc. Thanks Liz!

Open House; Christmas Caroling; Living Nativity; Cantata (twice! & beautiful candles); Christmas Eve Services; Christmas Day; all the help with ideas, planning, and decorating, all the music, all the sound tech support, all the food, fun and fellowship! All Blessings!

Rev. Woody Wilson from Mariner's Bethel, Ocean View, will be our keynote speaker for our "**Spring Renewal**" on May 4, 5, and 6.

Concerns: Scheduling and kicking off—"Treasures of the **Transformed Life Church Wide Bible Study Extravaganza!**" Finishing the new "**Three Part New Member Classes**"

New Business: None (?)

Personal: Ann & I are in good health. We thank you all for the very generous blessings this Christmas!

Miscellaneous Reports

Fundraising:

FUNDRAISING

The bus trip reservations to Sight and Sound to see Jonah are going great. First bus of 56 is filled, second bus now has approximately 26 folks and we can certainly take more. Bryan Clark is scheduled to entertain here in the Fellowship hall on Friday April 13, 2012 beginning with a dessert buffet sponsored by the church at 6:00 PM and entertainment at 7:00 PM. Mr. Clark has offered to do this at no charge due to it being a fundraiser for the church but, after a small discussion with Pastor Mike, we have decided to give a love gift as his entertainment is his livelihood. Tickets for the dessert buffet and the entertainment will be \$12.00 in advance and \$15.00 at the door.

I have also been in touch with Alison at Go Fish who is relocating from Rehoboth Ave. to route one across from Bethany Blues. I am to contact her Jan 6 to set up a fund raising date with her in March. She will give back 15% of total sales for the entire restaurant.....more details will be given as they become available.

I have been in touch with Cathy Gorman and am considering contacting Gregg Fuller, both of whom sang at the Gospel sing, and asking them to do a combined fundraiser as well for the church. Your thoughts on this please.

We raised \$105.00 from the ACCENT jewelry fundraiser, which is not bad considering it was Appreciation Night in Lewes.

Chicken and Dumplings/Oyster fundraiser scheduled for March 10, 2012. Price to be determined.

Tickets will be available for purchase for Bryan Clark and for the Chicken and Dumpling/Oyster in the very near future.

I would like some discussion/input/assistance in asking Coast Press and Cape Gazette to do an interview with us as to all the outreach that Conley's does and plans on doing; i.e.; above mentioned fundraisers, upcoming Living Easter etc.

Sound Task Force:

SOUND TASK FORCE – An initial meeting was held with Jack Vogt, Jerry Mitchell and Pastor Mike Hurley in attendance. Jerry Mitchell provided a current estimate of the cost of a Sound/PA System in the Fellowship Hall. There was some discussion regarding other items on the task force agenda, but, due to the limited attendance, no conclusions or firm recommendations were reached at the initial meeting. It is planned to hold a second meeting with full attendance in early January 2012

Living Nativity:

The Living Nativity was a great success, attendance for it was roughly 1300 people, we collected \$1500 + in cash donations and a large amount of canned goods. The majority of the canned goods have been distributed, and I'm looking forward to next year!

Thank you so much!
God Bless

Lisa Dolsay