

ADMINISTRATIVE COUNCIL MEETING MINUTES

NOVEMBER 4, 2009

The meeting opened with prayer by Cheryl Wood followed with the Pledges to the American and Christian Flags.

The minutes of the October meeting were approved by Lily Roadcap and seconded by Gil Britland.

The financial report was presented by Sandy Shipe. It was approved with a motion by John Gladwell, seconded by Harry Vercoe. The motion passed.

OLD BUSINESS

1) TELEPHONE SYSTEM- President Carl Bartell stated that since we're going to new church there would be no new system here at the present location. Pastor Mike, coming in the middle of his statement, said that a new system was badly needed and he had priced an AT&T set at \$99.99. A motion was made by John Dickson, Seconded by Winnie Oggenfuss to purchase this. The motion passed.

2) UPDATE ON MORTGAGE FOR NEW CHURCH- Delaware National Bank has issued us a loan application and quest to fill out and return by 11/23. The committee will be going to the District for approval on Nov. 19th. and then here to the Church Conference on 11/22 for the final approval.

NEW BUSINESS

- 1) Carl mentioned putting video pictures of activities of the church on the Website. Trunks for Treats will be added and he urges anyone else with pictures to submit them to him.
- 2) NEW CHURCH DECISIONS-Is there a central place to go for decisions that have been made? Carl wants a single source for those decisions to be available to anyone. He wants to know What, When, Who! John Gladwell explained that the minutes of the Trustees has all final decisions because all committees are going through the Trustees for final conformation. Carl will gather those minutes and compile them for central information.
- 3) TAKE MY HAND MINISTRY- Rev. Dr. Michael Russell, director, has requested the use of the Fellowship Hall to hold a Silent Auction to benefit her ministry on February 26 and 27, 2010 or March 12 and 13, 2010. A motion was made by John Gladwell, seconded by John Dickson to allow this to happen without a fee as long as an Indemnity form is signed (as per John Gladwell). Pastor Mike will pick the date. The motion passed.

COMMITTEE REPORTS:

MEMBERSHIP-New membership class Nov. 21 and Nov. 22nd.

EVANGELISM-Trunks for Treats were very successful with approximately 418 children attending. They ran out of candy.

BLESS THE WALLS-79 people were there to sign in. Someone will get pictures of the signing. The church is not always opened (for security reasons) but it will be opened the day of the Yard Sale for others to sign the walls.

SOCIAL CONCERNS COMMITTEE-Money is low at this time.

MISSION COMMITTEE-Jeanne Quinn read a letter from Karen Booth. The Jacksons are in Cambodia where 139 people were Baptized. She read a Thank You note from Sussex Pregnancy Center and Take My Hand Ministries.

HEALTH MINISTRIES-Collected 29 names for chicken dinners for Thanksgiving.

STAFF-PASTOR RELATIONS COMMITTEE-Jerry Mitchell reported that all is well at this time.

LEWES-REHOBOTH ASSOCIATION OF CHURCHES-Harry Vercoe reported that the group is sponsoring a Safe Haven Animal Shelter and has encouraged Meals on Wheels to provide food for pets where needed. The Food Basket has helped 10,000 families this year and the Lewes Presbyterian Church is providing a Thanksgiving Dinner this year from 4 to 7 on November 22.

TRANSITION COMMITTEE-Still looking at grants, etc.

TRUSTEES-John Gladwell addressed the mouse problem. Accurate Pest Control will service the church building and Fellowship Hall quarterly. He received a letter from the Dover District requesting an Indemnification Agreement be signed by outside groups using our facilities. NEW BUILDING UPDATE-9 people have now pledged \$1,000 for the steeple. 3 sub-committees are now working-kitchen headed by Laura Hill, sight and sound headed by Jerry Mitchell and furniture headed by Lily Roadcap. Working on flooring and plumbing at this time. Carl will be committee chairman for communications for office needs. Capstone Homes has donated 168 loads of stone. *Handwritten: Carl is Dist*

CAPITAL CAMPAIGN- \$30,000 so far in fund raisers. Yard Sale coming up---need help. Cheryl Wood and Bob Marx making up signs. Bob Evans fundraiser next week.

BRICKS-Gwen Michel will order bricks. Pictures of them will be taken. Forms to be given out. Small ones 3 for \$100.00-lasrge-3 for \$200.00. They should be put in sand so they can be moved easily.

PASTOR'S REPORT-October was a good month. He had 18 meetings and 16 visits. It was a Blessing going to Chrysalis Weekend. Thanks for cards and prayers. He reported that the Bishop's retreat will be January 12-14th. And he has requested funds for this (approximately \$400.00). John Dickson made a motion, seconded by John Gladwell to grant this for him, the motion passed.

MISCELLANEOUS-Sharon Weaber is with a group called (and making) "Quilts of Love" She is requesting use of the Social Hall four times a year for this project. A motion was made by John Gladwell, seconded by Lily Roadcap to permit this with no charge. The motion passed.

President Carl Bartell made a comment on the good attendance at this meeting. Cheryl Wood announced that the Living Nativity will be Dec. 18th. And 19th. And still needs help.

Harry Vercoe moved to Adjourn at 8:30 P.M.

Respectfully submitted,

Barbara R. Moxey, Secretary pro tem

These minutes are temporary until approved by the Ad Council at its next meeting.